



DSFP Annual Report

FY2015

Neighbors Feeding Neighbors

Dulles South Food Pantry

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Dulles, VA 20166

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info@dsfp.org

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To Our Supporters

A Letter from Our President, Charlene Jones, December 2015

As 2015 closes, I am grateful for your support of the Dulles South Food Pantry (DSFP). It is my good fortune, and blessing, to have been the President of the DSFP since it opened in June 2014. New volunteers frequently hear during orientation that volunteering at DSFP is my antidote to watching the news. The Pantry displays the very best of humanity. The gifts of time, talent, food and money, freely offered by volunteers and supporters, are beautiful to witness. The gratitude, perseverance, and grace of the Pantry's guests, in the face of sometimes overwhelming challenges, are equally beautiful.



A child recently touched my heart as he visited us for the first time with his parents. When it was his family's turn at the self-select table, he was disappointed that all the canned ravioli had already been taken by other guests. I hated to see his heartbroken face, so I slipped into the other room and found

another one for him. A simple can of beef ravioli filled this little boy's face with joy. I am glad that this family was able to come to the DSFP for help. I am glad the little boy went home with food and a smile.

Thanks to the generous donations of time, money and food by our supporters, DSFP continues to grow in its ability to help those in need in Dulles South. Guests without transportation to the Pantry are now being offered rides by a local church. The Pantry's new Friday Food Packs Program is providing weekly bags for nearly 90 students at 8 schools so they won't be hungry over the weekend. Arcola United Methodist Church, where we are housed, generously gave us more space so that we could expand our fresh food capacity, provide healthier options for our guests, and make room for newly donated freezers and refrigerators. The pantry has partnered with several local schools to reduce waste by implementing food recovery programs where uneaten food is collected and donated to the Pantry. Since the school year began in September, six local schools have recovered over 2500 pounds and donated it to the DSFP.

During the last quarter of 2015, the Pantry averaged more than 75 families at each of its twice monthly food distributions. Our special Thanksgiving distributions reached

DSFP continues to grow and expand throughout 2016.

114 families and 530 people. In 2015, the Pantry has given out more than 95,000 pounds of food, we have served over 200 families, more than 900 individuals, and more than half are children and seniors. Nearly 400 volunteers have donated more than 6000 hours of time. Our slogan, “Neighbors Feeding Neighbors,” truly embodies what we do.

Upcoming in 2016, volunteers are planning something special to celebrate the second anniversary of the DSFP. We are also working to expand the Pantry’s focus on supporting our guests’ self-sufficiency. We can use your help to continue the great work of the DSFP into next year.

In this season of giving, please consider donating to support our work. You may also send a check payable to the Dulles South Food Pantry, Inc., 24757 Evergreen Mills Road, Dulles, VA 20152.

On behalf of everyone at the pantry, thank you for your generous support.

Sincerely,

Charlene Stoker Jones, President

December 2015



Operations Summary

The Dulles South Food Pantry (DSFP) is open for distribution the first and third Wednesdays of the month from 5-7pm. During the summer, the Board decided to eliminate the 5th Wednesday distribution as well as shorten the hours of distribution due to low turn-out by guests during the last hour. The pantry is located at Arcola United Methodist Church in Dulles, Virginia.

Area Served: The Dulles South Food Pantry serves anyone who needs food and resides within the school boundaries of John Champe High School and Freedom High School. Residents of other areas who attend faith institutions who are partners in the DSFP are welcome to utilize the resources of the DSFP as well as if they live within the Freedom and John Champe boundaries. Other persons may be referred to the pantry during an emergency at any time. In FY2015, we expanded our boundaries to include the near-by low-income subsidized Shreveport Apartments on the Southern end of Brambleton.

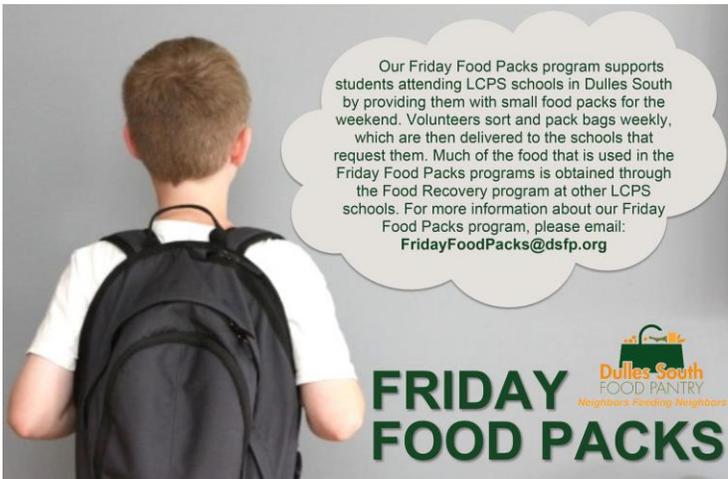
Donation Dates and Times: DSFP is open to receive nonperishable food donations Mondays and Wednesdays from 10am-11:30am and Monday evenings from 7pm to 8pm. On first and third Wednesdays when the food pantry is open for distribution, we accept produce, perishable, and bakery donations from 10am to 12:00pm and 4pm to 5pm.

The Dulles South Food Pantry has several drop off points for nonperishable food in the Dulles South Community - **Dulles South Multi-Purpose Center, Pleasant Valley United Methodist Church Outreach Center, South Riding Giant, South Riding Town Hall and Stone Carver Center.**

In 2015, the Pantry was able to acquire three large sized chest freezers and two refrigerator/freezers. In addition, Arcola United Methodist Church allowed us to expand into their shed outside. This allowed us more storage and a place to put two of the chest freezers. Now, we are able to accept more donations of perishables and also provide milk and eggs regularly to our guests. We continue to strive to provide our guests with more fresh food and variety including milk and eggs.

The Pantry also established a **Pre-Pack system** where guests submit their product choices in advance via an on-line system and Pantry volunteers pack their bags ahead of the distribution. This has allowed us to process guests through distribution more rapidly and also allowed us to shorten the distribution night hours. The Pre-Pack system has been very successful and currently about 2/3rds of our guests are using the system.





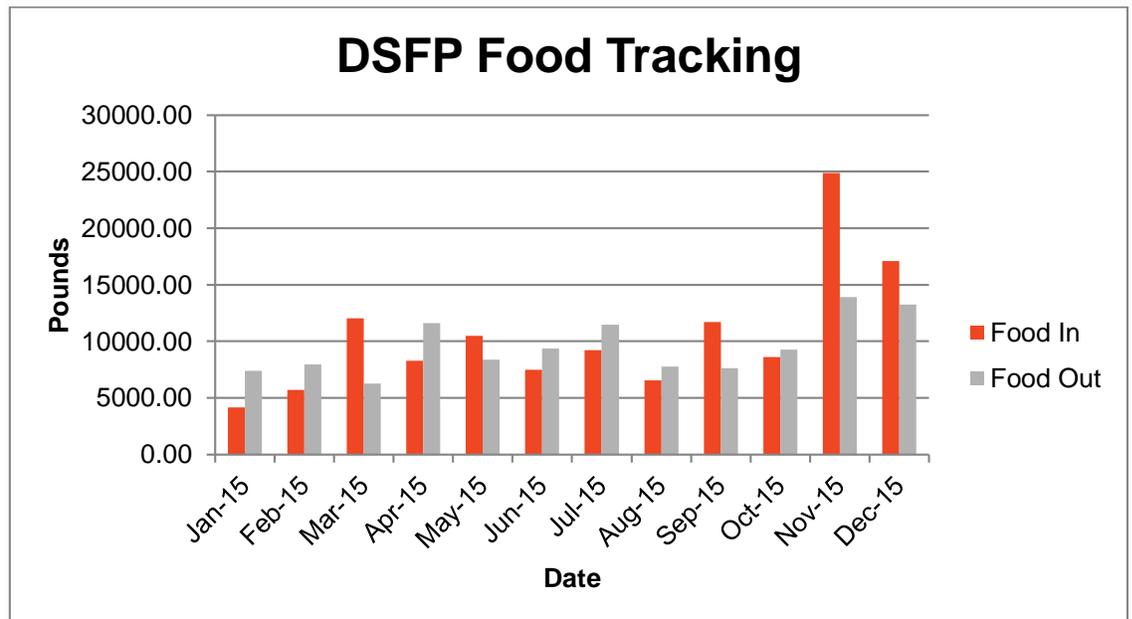
Our Friday Food Packs program supports students attending LCPS schools in Dulles South by providing them with small food packs for the weekend. Volunteers sort and pack bags weekly, which are then delivered to the schools that request them. Much of the food that is used in the Friday Food Packs programs is obtained through the Food Recovery program at other LCPS schools. For more information about our Friday Food Packs program, please email: FridayFoodPacks@dsfp.org

In 2015, we expanded our weekend food program. The DSFP created a team in charge of **Friday Food Packs**. The team is working with eight local elementary, middle, and high schools to provide small weekend bags for over 90 students each week.

Much of the food, comes from **Food Recovery** at five LCPS schools currently doing food recovery in their cafeterias. Over 2500 lbs of food was donated through food recovery programs and we expect more schools to begin this program next year.

In 2015, over 105,000 lbs of food were donated to DSFP. With financial donations, the Pantry was able to purchase over 21,000 lbs of food (mostly milk, eggs, and fresh produce). With food and financial donations combined, the pantry was able to distribute over 110,000 lbs of food to its guests. Food was distributed at 30 distributions in 2015, including 26 Wednesdays, 3 summer supplements, and an extra night before Thanksgiving.

Over 105,000 lbs of food were donated to DSFP from January to December 2015.



VOLUNTEERS



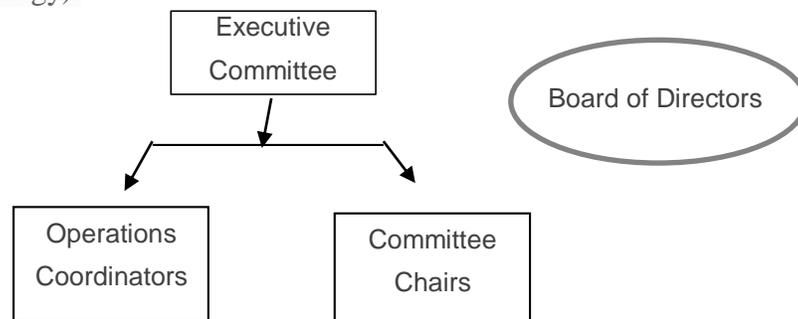
The DSFP serves the community as a family away from home. Their giving nature and loving kindness permeates through every volunteer as they serve generously and selflessly. This pantry has helped my family and the families of Dulles South open handedly. We love the Dulles South Food Pantry.” - Anonymous Pantry Guest

The DSFP had the support of over 405 volunteers who worked over 6,689 hours serving our neighbors. We continue to offer regular New Volunteer Orientation and Training sessions on a monthly basis.

To serve at the Dulles South Food Pantry, volunteers attend a 45-minute training session where they complete a volunteer information sheet, sign a confidentiality agreement not to disclose any information about our guests, and learn the operations procedures for stocking food at the Dulles South Food Pantry. Orientation sessions are offered every month and fill up quickly. Youth age 10 to 15, who are accompanied by a parent, guardian or other responsible adult who has also completed training, may volunteer for a stocking shift at the pantry. Youth age 16 and older do not need to be accompanied. No youth under the age of 18 and still in high school are allowed to work a distribution shift.

Organization Structure

Our current organization is structured with a Board of Directors overseeing everything. The Executive Committee which consists of the President, VP of Operations, Treasurer, and Secretary are in charge of the day to day management of the pantry. All members of the Executive Committee, also serve on the Board. The Executive Committee is currently in charge of eight Operations Coordinators (Food Drives, Volunteers, Drivers, Receiving & Stocking Team Lead Captain, Email & On-line Forms, Purchasing Team, Friday Food Packs, and School Food Recovery) and four Committee Chairs (Grants, Marketing, Fundraising, and Information Technology).



FAITH, COMMUNITY, & BUSINESS SUPPORTERS

*Thank You to Our
Platinum Business
Sponsor (\$5,000+):*



*Gold Business
Sponsors
(\$2,500-\$4,999):*



*Silver Business
Sponsors
(\$1,000-\$2,499):*

Cardinal Bank

CEW Project &
Development
Services

SFMC, Inc.

Van Metre
Foundation Inc.

100 Women Strong

Walmart

The DSFP is extremely grateful to the faith, community, and business sponsors that have supported the DSFP this year. We welcome financial donations and food drives. In 2015 many youth and community groups held food drives in support of the pantry.

The local groups supporting DSFP included: 100 Women Strong, Aldie Elementary School, Alpha Delta Kappa, American Heritage Girls, AOL, Arcola Elementary School, Arcola UMC Preschool, Arcola United Methodist Church, Arcola Volunteer Fire Department, Avonlea HOA, Baby Miss Virginia, BB&T Insurance Fairfax, Boy Scouts, Buffalo Trail Elementary School & CASA program, California Tortilla, Cardinal Bank, Cardinal Ridge Elementary School, Castlemar Consulting, Inc., Cedar Lane Elementary School, CEW Project & Development Services, Inc., Charter Technologies, LLC, Cheesecake Factory, Chinmaya Mission Church, Christ Church, Church of Jesus Christ of the Latter Day Saints, Church of Our Redeemer, Clean the World ONE Project, Corpus Christi Catholic Church, Cox Farm, Crosspointe Church, Cub Scouts, Discovery Station, Dominion Center for Behavioral Health, South Multipurpose Center, Dulles South Rotary Club, East Gate Orthodontics, Enterprise Holdings, Inc., Feed Loudoun Plant a Row, Food Lion South Riding, Food Lion Feeds, Freedom High School, Gateway Community Church, Giant Food Stores – South Riding, Girl Scouts, Gorove/Slade Associates Inc., Grey Hunt Interiors, Harris Teeter – Eastgate, Stoneridge, Purcellville, Herndon, Herndon High Theater, Hog It Lunsford Middle School, John Champe High School, Junior Women’s Club of Loudoun, Kelly’s Boot Camp, Kids R Kids South Riding, Larkspur Management Inc., Lenah Run Froggers, Lenah Run Neighborhood, Liberty Elementary School & CASA program, Little River Elementary School, Loudoun Interfaith Relief, Loudoun Linkers, Loudoun South Little League, LVE, LYNFYN, Martin’s Chase Neighborhood, Mercer Lunsford Basketball League, Mercer Middle School, Mobile Hope, Modal, Inc., Moms Run This Town, Montessori of Chantilly, NCI Inc., NOVA Enlightenment Ingress Faction, NOVA Enrichment Academy, NV/Ryan Homes, Panera Bread, Parchment Inc., Party Divas LLC, Pediatric Dentistry of South Riding, Paul VI Catholic School, Pinebrook Elementary School, Pleasant Valley United Methodist

**Bronze
Business
Sponsors
(\$500-\$999):**

- Castlemar Consulting
- Gorove/Slade & Associates
- Traveler’s Insurance Chantilly
- Virginia Heart

Preschool, Pleasant Valley United Methodist Church Outreach Center, Power Train Fitness, Qatar Airlines, Raytheon YESNET, Rosa Lee Carter Elementary School, Ross Dress for Less, Rotary Club of Ashburn, Salon Khouri, Scouting for Food, Seven Loaves, SFMC Inc., South Riding Lions Club, South Riding Running Club, South Riding Crossfit, South Riding Roundtable Rotary Club, South Riding Stingrays, South Riding Proprietary, SouthPoint Church, Stone Ridge HOA, Sully Police Station, Temple Beth Torah, The Goddard School Chantilly -Eastgate, Top Golf, Ticonderoga Farm, Traveler’s Insurance Chantilly, Van Metre, Foundation Inc., Vine and Branches Lutheran Church, Virginia Heart, VISA, Walgreens – Eastgate, Stoneridge, Willowsford Farm, Willowsford HOA, Young Men’s Service League, Your Cause, LLC.

We apologize to anyone inadvertently left off of this list.

In addition to our faith, community, and business sponsors, we are grateful to the many families and individuals who contributed food and/or money to the pantry.

Partnering with LCPS Parent Liaisons

The DSFP is proud to be working closely with the parent liaisons in the Freedom and John Champe cluster schools. Our relationship with the parent liaisons is an integral part of spreading the word about the Pantry to families in need. As one Parent Liaison summed it up . . .

“The Dulles South Food Pantry provides an invaluable service to families in need in the Dulles South community, where less than two years ago, no resource like it existed in southeastern Loudoun County. Despite being one of the most affluent counties in the nation, my eyes were opened after working within the school system, to the ever-present food challenges many of our students and their families encounter daily. Being able to connect these families to the DSFP – a reliable resource that provides nutritious food, and diligently provides a variety of foods including fresh produce, bread, eggs, and milk, plus foods to meet various ethnic needs – has greatly eased that burden, enabling these students and their families to concentrate on things other than hunger. Moreover, the outpouring of continued community support for the DSFP is commendable. The volunteers that operate the pantry, and the civic groups, schools, churches, and community business partners that help keep it stocked are some of Loudoun’s best assets. It is due to the consciousness of a community that has banded together to fill a great need, that hundreds in our area will not go hungry. “ – Pam Cramer, Parent Liaison, John Champe High School

Financial Summary

Statement of Comprehensive Income (Profits and Losses)

For a copy of the December 31, 2015 comprehensive Treasurer's Report, please contact the pantry Treasurer at info@dsfp.org.

2015	Budget	Actual
Beginning Balance		\$ 6,306
Total Income	\$19,500	\$36,434
Total Expenses	\$20,970	\$20,562
Ending Balance		\$22,178

Income

The Pantry relies heavily on donations. In 2015, Individual donations accounted for \$15,058 in income for the pantry. Corporate Donations totaled \$8,727. Sponsoring Group donations totaled \$6,633 and Grants totaled \$6,000. This far exceeded our budget forecast. Next year the Pantry hopes to continue to have significant corporate and personal donations as well as grant income. Our grants team, business sponsor recognition program, and marketing efforts have assisted in increasing our income this year. Details on how to contribute financially to the pantry can be found on our website www.dsfp.org.

Expenses

The Pantry spent its resources during the first year mostly on Food Purchases (\$10,685) and Furniture and Fixtures (\$4,380) and Insurance (\$1,885). In addition, the Pantry had modest expenses in Advertising (\$585), Bank Fees (\$739), Communication Expenses (\$1,365) and Printing/Reproduction Expenses (\$190). We are now contributing a utility stipend to Arcola United Methodist Church to help cover their costs for building usage. That amounted to \$600 in FY2015. Due to seasonal storage overflows, we rented a storage unit at a cost of \$133. Next year the Pantry hopes to be able to invest in computer equipment, software upgrades, signage, another refrigerator and additional needs for smooth operations.

Bank Account

The pantry currently uses Cardinal Bank for its banking. The Board agreed in 2015 to combine the PNC account, used last year, with the Cardinal account.

Audit Report

A comprehensive audit of the Pantry financials was conducted in February 2016 covering the period of January 1, 2015 to December 31, 2015. The auditors had no significant findings and found the Pantry books to be correct. For a copy of the audit report, please contact the pantry Treasurer at info@dsfp.org.

Looking Ahead



We hope to distribute more fresh produce and healthy foods to our guests in 2016.

While we live in a relatively wealthy county, its wealth is not evenly distributed. There are families in Dulles South who need help with food, clothing, utilities and shelter. Something unexpected, like an illness, death, job loss, disability or divorce can quickly put a family in distress. Many of our clients are on some form of Federal assistance.

In 2016, the Pantry hopes to continue to expand upon the success of our first two years. We hope to expand services for our guests by providing healthy fresh produce, partnering with local agencies to provide services to our guests to help them to become more self-sufficient, and to continue to work with the Dulles South Community in a positive and constructive fashion.

We are considering expanding our operations to include the southern portion of the Brambleton community, addressing our seasonal storage challenges, and improving our current facility utilization.

We need your help to keep the food pantry stocked and to ensure adequate cash reserves. Volunteers operate the pantry weekly for receiving and stocking and bi-weekly for distribution. DSFP needs cash reserves so we have the ability to purchase food and cover on-going expenses and future expansions. Additionally, we also can use support through donations of food and through organization's hosting food drives and on-going in-house collections of food. If you would like to help in any way, please contact the pantry at info@dsfp.org.

Contact Information



Charlene Jones
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Robin Kinkead
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Lori Bell
VP Operations
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Ann Pramis
Secretary
annpramis@gmx.com

Board Members 2015-2016

- Amy Buchanan
- Ann Pramis
- Carrie Fuentes
- Charlene Jones
- Julie Abel
- Kim Kartsen
- Kristen Reed
- Lori Bell
- Mike Flora
- Rhonda Murdock
- Robin Kinkead
- Tod Larson



In FY2015, beloved Board Member, Bob Lynd, passed away. Bob was a vital member of the DSFP Board and made a huge impact on the Pantry and those who served with him. We will deeply miss Bob and commend him for his service.

General Information

Dulles South Food Pantry

24757 Evergreen Mills Rd.

Dulles, VA 20166

Tel 703-507-2795

WEBSITE: www.dsfp.org

EMAIL: info@dsfp.org



FACEBOOK: Dulles South Food Pantry



TWITTER: @DSFoodPantry

